

APPENDIX B

ALL-STATE FESTIVAL (Band, Orchestra, Chorus) AUDITION RULES

I. ELIGIBILITY

- A. Any student regularly enrolled in grades nine through twelve in a public, private or parochial school for the full school year, or any home schooled student sponsored by an aforementioned institution, may apply through their school music teacher to audition for the All-State Festival. A transfer student newly enrolled in a school and meeting all other eligibility requirements may also audition. If there is no school music teacher in the school, students may only audition if approved by the school administration and accompanied by an adult designated by the school to act as their school music teacher. All students desiring to audition for and participate in the All-State Festival must meet the following requirements:
 1. Only regularly enrolled members of a school sponsored vocal or instrumental ensemble or school approved private study may audition for and participate in All-State Auditions, unless no such organization or private study exists in their school.
 2. The student must be considered a member in good standing of their local music program by their sponsoring school music teacher.
 3. A student shall only audition on an approved instrument or vocal part as published annually in the MMEA Handbook. In the event specialty instruments are required in any ensemble, the Auditions Chairperson may choose to have that part assigned to a qualified accepted student, hold a special audition, or contract professionally for that part.
 4. A student shall only audition on one instrument or vocal part.
- B. Students who have not upheld the rules and regulations from the previous year's All-State Auditions or All-State Festival will be disqualified from auditioning. The MMEA President-Elect will notify the Auditions Chairperson of students who are disqualified from auditioning.

II. APPLICATION PROCEDURES

- A. The MMEA All-State Auditions Application Form, submission deadline date, and audition fee shall be published annually in the MMEA Handbook.
- B. For each school, a single form shall be submitted for all students auditioning on the same day. Separate forms shall be used for students auditioning on different days. (rev. 05/24/04)
- C. The school music teacher is responsible for submission of the completed form to the Auditions Chairperson by the deadline. Copies of the completed form shall be kept for the school's records and for local use as an invoice to accompany purchase orders. If submitted by mail, the completed form must be sent by standard USPS and postmarked by the deadline. Methods with special delivery requirements (e.g. FedEx, Certified Mail) must not be used. If the application is submitted by means other than mail (e.g. fax, data, or voice transmission), the school music teacher is responsible for confirming the legible receipt of the complete application before the deadline passes.
- D. The non-refundable application fee shall be set annually by the Executive Board and published in the MMEA Handbook. A single check for the total made payable to "MMEA All-State Auditions", or a valid check number or purchase order number for the same, must accompany each application. It is the school music teacher's responsibility to ensure all fees have been paid in full by cash or check by the time the first audition from that school is to take place. A purchase order number or other form of promissory note is not sufficient. "No pay, no play" shall be strictly enforced. (rev. 05/24/04)
- E. After all complete and timely applications are scheduled, late, incomplete or unpaid applications may be added to the schedule at the discretion of the Auditions Chairperson.

III. AUDITION DATES AND SITES

- A. Auditions shall be held at three sites. The audition sites and dates shall be published annually in the MMEA Handbook.
- B. School music teachers shall notify the Auditions Chairperson to request the hosting of All-State Auditions for their area.
- C. The Auditions Chairperson shall make a recommendation for sites and dates to the Executive Board after determining which sites and dates would be most suitable.

IV. SCHEDULING

- A. Upon receipt of an application, the Auditions Chairperson shall assign the students an identification code. This code may be referenced by the Auditions Chairperson to identify the students' school and the application's date of receipt but will otherwise render the applicants anonymous for the purpose of scheduling.
- B. The Executive Board shall assign schools to specific audition sites. The Auditions Chairperson shall schedule all students for the site assigned to their school. Exceptions may be made at the discretion of the Auditions Chairperson and may require an additional fee. (rev. 05/22/05)
- C. Special requests for Friday/Saturday or specific times of day will be scheduled at the discretion of the Auditions Chairperson. Special requests will be honored when possible, however it may not be possible to honor all requests. (rev. 05/24/04)
- D. Students must audition at the assigned site on the date and at the time scheduled. Changes may be made at the discretion of the Auditions Chairperson and may require an additional fee. The school music teacher may replace a student with another student of equivalent instrument or vocal part in the same audition room, day, and time without incurring an additional fee. (rev. 05/22/05)
- E. Once a student auditions, that student may not re-audition.
- F. Last minute additions to the schedule may be accommodated at the discretion of the Auditions Chairperson and may require an additional fee. (rev. 05/22/05)
- G. In the case of unforeseen circumstances forcing an individual school to cancel auditions, if possible a make up audition time for that school shall be scheduled at the discretion of the Auditions Chair without incurring an additional fee. In the case of unforeseen circumstances forcing the Auditions Chair to cancel all auditions on a given day, the Auditions Chair shall make every effort to schedule a make up day at or near the same location and with audition times as close as possible to the original schedule. (rev. 05/22/05)

V. MUSIC

- A. The Auditions Chairperson shall prepare the list of audition pieces, including the specific segments to be performed, with the aid of the Auditions Committee and may solicit recommendations from specialists and subcommittees.
- B. The Auditions Chairperson shall make the official list of audition pieces available at the All-Member Meeting. The Auditions Chairperson shall submit a copy of this list, including the specific segments to be performed, to the Handbook Editor by the submission deadline for inclusion in the annual publication of the MMEA Handbook.
- C. The Auditions Chairperson shall make the audition piece list available as soon as possible to all local music vendors who request it.
- D. Failure to play the music specified on the official list, including the specified edition, may result in disqualification at the discretion of the judges and the Auditions Chairperson.

VI. AUDITION PROCEDURES

- A. The Auditions Chairperson is responsible for securing adjudicators. Except in extreme circumstances, the same adjudicators shall audition the same instruments at all sites.
- B. All auditioning students must be accompanied by an adult chaperone. Only an adult chaperone may register students to audition. Unchaperoned students shall not be allowed to audition.
- C. To expedite the audition process, similar instruments may be grouped together and scheduled to audition in a single room, and some instruments may be auditioned at fewer sites, days, or times at the discretion of the Auditions Committee.
- D. Whenever possible, in each audition room there shall be two adjudicators who have an expertise in at least one of the assigned instruments. Whenever possible, there shall be one male and one female adjudicator. (rev. 05/22/05)
- E. Procedures for all students
 - 1. Students shall perform the required segments of a prepared solo as published annually in the MMEA Handbook. The solo does not need to be memorized. The instrumental solo shall be unaccompanied. The vocal solo shall be accompanied by the official recording. (rev. 05/24/04)
 - 2. Each student shall sight-read materials selected by the adjudicators. The sight-reading shall be easier than the solo and be a test of musicality as well as technique.
 - 3. The length of time that each student is in the audition room may vary according to the complexity of that room's requirements and factors outside the control of the adjudicators.
- F. Procedures Specific to Winds
 - 1. Students shall play two major scales chosen by the adjudicators from the list of required scales as published annually in the MMEA Handbook. Scales shall be performed memorized and in a required pattern and number of octaves as published annually in the MMEA Handbook.
 - 2. Students shall perform the chromatic scale over the required range of the instrument and in the required pattern as published annually in the MMEA Handbook.
 - 3. If no alto clarinet player scores at least the minimum accepted Bb clarinet score, the part will be offered to an accepted Bb clarinet player with the manager's recommendation. (rev 12/05)
 - 4. Piccolo players shall be selected from among flute players who perform an additional piccolo solo, on piccolo, as published annually in the MMEA Handbook. A separate rating system of 1 to 5 shall be used but not counted for or against the flute audition. If no piccolo player scores at least the minimum accepted flute score, any piccolo parts shall be offered to accepted flute players with the manager's recommendation. (rev 12/05)
- G. Procedures Specific to Percussion
 - 1. Each student shall perform a prepared solo that shall reflect their major area of expertise. The solos will be chosen from Audition Etudes by Garwood Whaley, Meridith Music Publications. The chosen solos will be listed under "Approved Instruments and Special Requirements". (rev 06/28/02)
 - 2. Each student shall perform a selection from 8 (+4) Three Minute Solos for Multiple Percussion by Tanner. This requirement shall remain the same from year to year. (rev 06/28/02)
 - 3. Each student shall sight read on their major instrument. Mallet players shall play the same scale requirements as winds (qv). (rev 06/28/02)
- H. Procedures Specific to Voice
 - 1. Students shall demonstrate their ability to sing their voice part in a five-part chorale as published annually in the MMEA Handbook. All sopranos shall sing the soprano-2 part. Student shall perform their part with the official part-missing recording. (rev 6/06)
 - 2. Students shall demonstrate their ability to sing an unaccompanied Major scale in the key, pattern, style, and number of octaves as published annually in the MMEA Handbook. (rev 6/06)

3. Sight-reading shall consist of eight measures of melody beginning and ending on the tonic, and may be sung on any syllables of the student's choice. (rev 6/06)

I. Procedures Specific to Strings

1. Part of the student's total score shall include the tuning of the instrument for the judges.
2. Students shall perform a prepared Solo, for which they may use their own fingerings, bowings and edition, and an orchestral Excerpt selected from All-State concert repertoire for which all markings (fingerings, bowings, etc) must be followed. The Excerpt shall be announced by the Orchestra Vice-President no later than four weeks prior to the first audition. (rev 6/09)
3. Students shall be required to play one Major and one relative melodic minor scale from keys up to four sharps or flats. The student shall self-select the first scale (either Major or melodic minor) and judges shall assign the second scale. Scales shall be performed memorized and in a required pattern, style, and number of octaves as published annually in the MMEA Handbook. Optional vibrato shall not count for or against the scale score. No ornamentation is allowed. (rev 6/06)

VII. ACCEPTANCE

- A. As soon as possible after the last audition, the Auditions Chairperson shall provide the All-State Vice-Presidents with a confidential list of audition results in numerical order from high score to low score, by instrument. Also, the Auditions Chairperson shall present any recommendations from the adjudicators to aid the Vice-Presidents in selecting students.
- B. Students shall be accepted according to their scores and placed in ensembles to fill the required instrumentation at the discretion of the All-State Vice-Presidents. Whenever possible, placement for band and orchestra, woodwind, brass, and percussion players shall be as follows:
 1. The highest scoring player in a section shall be granted the preference of band or orchestra.
 2. The second highest scoring player in that section shall be placed in the alternate ensemble.
 3. The alternation of placement shall continue until the section of one ensemble is filled.
- C. School music teachers shall be notified of the results as soon as possible after the final selection.
- D. After selection, students may accept placement in the ensemble to which they have been assigned, or alternately may choose to decline participation in All-State without penalty. The completion and submission of the Acceptance Form by the deadline, following the guidelines of II.C, shall be done by all students through their school music teacher. A student who chooses not to participate shall indicate the reason for non-acceptance.
- E. The All-State Festival Acceptance Form and accompanying Medical Form, with appropriate signatures, as well as the All-State Participation Fee must be confirmed received by the President-Elect by the acceptance deadline. The school music teacher is responsible for confirming the legible receipt of the forms and fees before the deadline passes. The forms and acceptance deadline shall be published annually in the MMEA Handbook. The Participation Fee will be made available as soon as it can be determined. (rev. 05/24/04)
- F. After acceptance, any student who is unable to fully participate in all activities, rehearsals and concerts shall be disqualified from the following year's All-State Auditions and All-State Festival.
- G. Replacements shall be chosen from the official ordered list of qualified alternates at the discretion of the Vice-Presidents. School music teachers may not choose their own alternate for a student who cannot participate in the festival.

VIII. APPEAL PROCEDURE

- A. Problems regarding scheduling, auditions procedures, or results shall be brought to the attention of the Auditions Chairperson. Under no circumstances should a school music teacher, parent, student, or other concerned party attempt to contact an adjudicator directly. (rev. 05/22/05)

- B. Initial written appeals must be postmarked no later than one week after the problem was discovered.
- C. The Auditions Chairperson shall respond in writing within one week of receipt of the appeal.
- D. If the decision of the Auditions Chairperson is unsatisfactory to the complainant, a second written appeal may be made to the Auditions Chairperson within the following week, who shall consult with the Auditions Committee as soon as possible following receipt of the second request for appeal. The decision of the Auditions Committee shall be final. (rev. 09/28/02)

IX. AUDITIONS COMMITTEE

- A. The Auditions Committee shall be an advisory committee to aid the Auditions Chairperson in reviewing and revising matters dealing with All-State Auditions.
- B. The Auditions Committee shall consist of the Auditions Chairperson, the Vice-Presidents of Band, Orchestra and Chorus, and the President-Elect.
- C. The Auditions Chairperson shall serve as chair of the Auditions Committee.
- D. The Audition Committee may choose to consult with others as needed.